



APPLICATION FOR EMPLOYMENT

Thank you for your interest in working at the co-op! This cover sheet provides more information about employment. **Please keep this page for your records.**

Our mission is to be central to a thriving, healthy community. Like many co-operatives, Menomonie Market is based on the values of democracy, solidarity, openness, and social responsibility.

Is MMFC a good fit for you?

We find our successful employees share some common traits:

- Upbeat, positive attitude
- Working urgently & efficiently, both independently and as part of a team
- Eagerness to learn and willingness to grow
- Giving & receiving feedback
- Attention to detail
- Ability to multi-task
- Flexibility

We have a lengthy training process, so **we don't hire people for short-term employment.** Employment at MMFC requires the willingness to be scheduled for at least 20 hours per week.

If this sounds like something you'd like to be a part of, grab a pen and

Application Information:

- We will only review complete, clearly written applications. You can drop off your application at the customer service desk, or mail it to the co-op, ATTN: Hiring
- You can apply any time. We keep applications on file for six months. If you change your contact information or availability, please let us know! After six months, you are welcome to submit another application.
- For more information about our co-op and current openings, visit our website (www.mmfc.coop). If you have additional questions, you may contact the administrative services department. No need to follow up on your application; we'll get in touch if we'd like to interview you!



APPLICATION FOR EMPLOYMENT

Please feel free to attach additional paper, if needed!

Todays date: _____ **Date Available:** _____

Last name: _____ **First name:** _____

Address: _____

Phone: () - **Email:** _____

On a scale of 1-4, with one being the position you want most, please rank the following:

_____ **Cashier** _____ **Stocker / Receiver** _____ **Fresh Team** _____ **Deli**

Positions applying for: _____

Have you ever been employed at MMFC? YES / NO When? _____

Why do you want to work at the co-op?

What are the maximum hours you could work each week? _____ Minimum? _____

Starting Pay Requirements? _____

Hours you are AVAILABLE to work:

The co-op is open Mon-Fri 7am - 9pm, Sat-Sun 8am - 8pm, though some shifts may extend beyond those hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:	From:	From:	From:	From:	From:	From:
To:	To:	To:	To:	To:	To:	To:

When does this availability change? _____

Other commitments (school, another job, volunteer positions, etc.)? _____

EDUCATION & WORK HISTORY

Education *Where did you study?* Graduate? *What did you study?*

<i>High School</i>		<i>Y/N</i>	
<i>Advanced</i>		<i>Y/N</i>	
<i>Advanced</i>		<i>Y/N</i>	
<i>Other</i>		<i>Y/N</i>	

Work History

List your three most recent positions in consecutive order, starting with the most recent:

Employer: _____ *Dates of Employment:* _____ *to* _____

Address: _____

Contact Person: _____ *Phone:* _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____ *Dates of Employment:* _____ *to* _____

Address: _____

Contact Person: _____ *Phone:* _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____ *Dates of Employment:* _____ *to* _____

Address: _____

Contact Person: _____ *Phone:* _____

Responsibilities: _____

Reason for leaving: _____

QUALIFICATIONS

Please describe any skills you have in the following areas:

Customer Service:

Natural Foods:

Food Service / Kitchen Work:

Receiving / Stocking:

Cashiering:

Produce/Meat:

Nutrition:

Computers:

Co-operatives:

What does superior customer service mean to you?

Is there anything we'd want to know about that makes you a star candidate for Menomonie Market?

PROFESSIONAL REFERENCES

References

Please include at least one employer

Name: _____ Relationship: _____
 Email: _____
 Phone: _____

Name: _____ Relationship: _____
 Email: _____
 Phone: _____

Name: _____ Relationship: _____
 Email: _____
 Phone: _____

Were you referred by a co-op employee? **YES / NO** If yes, by whom? _____

If not, how did you hear about us? Walk-in Website Social Media Ad

Job Center Other : _____

Are you related to any current MMFC employee? **YES / NO**

In what way? _____

If hired, could you show evidence of your right to work in the United States? **YES / NO**

MMFC is an equal opportunity employer. We do not discriminate on the basis of race, color, national origin, ancestry, age, religious affiliation or creed, gender, sexual orientation, gender identity, marital status, disability, or any other protected status under federal or state law.

The information provided in this application is true and complete to the best of my knowledge. I understand that false information or omissions may disqualify me from further consideration and may result in my dismissal if discovered at a later date.

I authorize any person, school, employer, or organization named on this application to provide Menomonie Market with relevant information that may be useful in making a hiring decision.

Print Name: _____

Signature: _____ Date: ____ / ____ / ____

Thank you for taking the time to apply!